# Control the use of accreditation symbol, reference to accreditation, EA MLA, ILAC MRA and IAF MLA marks

**Implemented by:** Staff, lead assessors and assessors of DPA, accredited CABs.

**Responsible for implementation:** Director of Directorate of testing, calibration and medical laboratories/Director of Directorate of certification and inspection bodies

**Checked by:** Quality Manager
Ardita MELE

**Approved by:** General Director
Pranvera FAGU

## 1 PURPOSE

This document defines the method of controlling the use of logos, accreditation references (symbol, accreditation reference as text), DPA status in MLA, use of EA MLA, ILAC MRA and IAF MLA marks by accredited bodies.

## 2 SCOPE OF APPLICATION

This procedure applies to the control of the use of logos, references to accreditation (symbol, reference to accreditation as text), DPA status in MLA, use of EA MLA, ILAC MRA and IAF MLA marks by bodies accredited by DPA. This procedure does not apply to cases of references to accreditation, references to DPA status in MLA or use of marks and logos by bodies that are not accredited or whose accreditation has expired.

## 3. RESPONSIBILITES

The implementation of this procedure is the responsibility of the staff, the lead assessors and assessors of the DPA and the accredited bodies. The Director of the Directorate of Testing, Calibration and Medical Laboratories/Director of the Directorate of Certification and Inspection Bodies is responsible for controlling the implementation of the procedure.

## 4. REFERENCES

This document is based upon:

- Standard S SH ISO/IEC17011, paragraph 4.3` Requirements for accreditation bodies accrediting conformity assessment bodies``
- Policy DA –PO-005 "Policy on use logos, accreditation symbol and references to accreditation
-Law no. 116 /2014 "On accreditation of conformity assessment bodies in Republic of Albania", amended
-Quality Manual DA-MC-001

## 5. VOCABOLARY AND ABBREVIATIONS

Terms and definitions included in the reference documents of point 4 are being used.

## 6. Control and verification of the use of logos, references to accreditation, references to DPA status in MLA and EA MLA, ILAC MRA and IAF MLA marks

The General Directorate of Accreditation verifies the use of logos, references to accreditation (symbol and references to accreditation as text), references to DPA status in MLA and the use of EA MLA, ILAC-MRA and IAF-MLA marks in surveillance/reassessment/extension visits and extraordinary visits. When deviations and incorrect uses are found in contradiction with the rules established by

DPA, the assessment team formulates a non-conformity. The deadline and method of handling for resolving the non-conformity will be the same as that set out in policy DA-PO-013 and procedure DA-PT-001.

In the case of receiving notification of incorrect uses of the accreditation symbol, references to accreditation as text, references to DPA status in MLA or the EA MLA, ILAC MRA and IAF MLA marks, DPA organizes an extraordinary (additional) visit to verify the status of incorrect use, duration and significance. When deviations and uses contrary to the established rules are found, the assessment group formulates a non-conformity. The deadline and method of treatment for resolving the non-conformity will be the same as that defined in policy DA-PO-013 and procedure DA-PT-001.

If the assessment team finds that the corrective actions proposed by the CAB are insufficient to resolve the non-conformity, the DPA recommends that the CAB take other measures.

Failure to resolve the non-conformity is grounds for suspension of accreditation according to procedure DA-PT-006. If, even after suspension, the CAB uses the accreditation symbol incorrectly, the DPA requests the initiation of the accreditation withdrawal procedure.

## 7. HISTORY

| Date of revision | Number of revision | Author | Description of changes |
|---|---|---|---|
| 30.10.2006 | 0 | A. Çuni | Original version |
| 20.02.2008 | 1 | A.Fuga | Change point 4 of References and point 9. |
| 22.12.2014 | 2 | E.Fyshku | Changes have been made in header and in the points 2; 4; 6. |
| 20.05.2019 | 3 | B.Qazimi | Changes in reference to point 4 |
| 17.10.2025 | 4 | A. Mele | Changes to point 1 regarding the control of the EA MLA mark, and to point 6 regarding the method of controlling the use of references in accreditation and the status of DPA in the MLA. |